

Receipt # 17

(All receipts should be numbered for accounting and control purposes.)

Quid Pro Quo Donation Gift Receipt (Sample)

Dear [Donor's Name],

Thank you for your cash donation of \$75 received on [Date] at our Valentine's Celebration Fundraiser. In return for your gift, we provided you with a dinner with a good faith estimate value of \$25. You may have also received intangible benefits, but these benefits do not need to be valued for tax purposes.

The deductible portion of your donation for federal income tax purposes is limited to the excess of your donation over the value of goods and services we provided to you. The \$25.00 value of benefits you received must be subtracted from your \$75.00 contribution, so your actual charitable donation is **\$50.00**.

This document is necessary for any income tax deduction for your donation. Please retain it for your records.

Receipt issued on: [Date]

Receipt issued by: [Name], [Title]

[Business Name]

[Business Address]

[Business Address]