

APPLICATION TO CONDUCT A FUNDRAISING ACTIVITY

- All Student groups, citizen groups, parent groups, or other groups associated with the school district or any of its groups, programs, classes, or activities must have the approval of the Superintendent prior to initiating any fundraising activity.
- All students must have signed parent permission forms to engage in solicitations. Students in grades K-5 must have signed parent permission forms prior to beginning any fundraising activities, including assembly presentations.
- This completed application must be submitted to the appropriate school principal at least 30 days prior to the anticipated beginning of the fundraising activity.

Date of Application: _____

Name of Group/Organization: _____

School Building: _____

Description of group's purpose(s): _____

Specific purpose(s) of funds to be raised: _____

Goods to be sold: _____
(Describe the activity or good that will be used during this fundraiser)

Description of Activity: _____

By whom will the goods/services be marketed: _____

Beginning date of fundraising: _____ Ending date of fundraising: _____

Anticipated profit: \$ _____

List two (2) adult sponsors who will be responsible for complying with school board policy, for collecting, depositing and who will submit the Annual Financial Report:

(1) _____
(Signature of Applicant)

(2) _____
(Signature of Applicant)

Print Name

Print Name

Applicant's Address

Applicant's Address

Applicant's Address

Applicant's Address

Phone Number

Phone Number

Office Use Only:
Approval Signatures:

Principal: _____

Date: ____/____/____

Designee: _____

Date: ____/____/____

cc: _____