

YOUR LOGO  
HERE

Company Name

<b>Job Title:</b>	Social Worker	<b>Job Category:</b>	
<b>Department/Group:</b>		<b>Job Code/ Req#:</b>	
<b>Location:</b>		<b>Travel Required:</b>	
<b>Level/Salary Range:</b>		<b>Position Type:</b>	[i.e.: full-time, part-time, job share, contract, intern]
<b>HR Contact:</b>		<b>Date posted:</b>	
<b>Will Train Applicant(s):</b>		<b>Posting Expires:</b>	
<b>External posting URL:</b>	Once you have edited your job description, you can post the job on _____.		
<b>Internal posting URL:</b>			
<b>Applications Accepted By:</b>			
<b>Fax or E-mail:</b> ( ) ____ - ____ or <b>email:</b> _____ Subject Line: <b>Attention:</b> [Recruiting or HR Department RE: Job Code/Req# and Title]		<b>Mail:</b> [Recruiting Contact or Hiring Manager] [Department, Company Name] [P.O. Box] [Street or Mailing Address with ZIP Code]	
<b>Job Description</b>			
<p><b>Key Duties, Responsibilities and Accountabilities</b></p> <ul style="list-style-type: none"> <li>• Co-operate in ensuring that the specific aims and objectives of the team are implemented.</li> <li>• Assess social care problems and devise care plans which address need, taking into account service user views.</li> <li>• Manage and plan such work in an effective way to allow the required monitoring and review of services delivered.</li> <li>• Carry a caseload encompassing the full range of issues appropriate to the skills of a social worker.</li> <li>• Assist service users to make complex and major life decisions.</li> <li>• Provide social work services such as individual/family casework, group work, intervention to address problems of personal relationships and parenting.</li> <li>• Provide case direction and support.</li> <li>• Lead in representing the directorate in agreed projects and initiatives.</li> <li>• Promote [adults, young people and children] remaining with their birth families or identified caregivers by preventing family breakdown or reuniting [adults/children] separated from their family due to temporary crisis.</li> <li>• Work directly with [adults, young people/children] and their families at the point of crisis in their community, ensuring the welfare of the [adults/young people and children] are given priority at all times.</li> </ul>			

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- Work directly with [siblings, parents/caregivers of adults/younger children] where there are concerns of adult/child protection and be part of a safeguarding and monitoring package of on-going work.
- Establish and maintain appropriate working relationships with individual service users, groups, families and the other staff agencies.
- Make case recordings and provide reports in accordance with statutory and agency requirements.
- Participate in liaison schemes designed to develop and maintain better services and working relationships with other agencies or professionals.
- Organize programmers for observation students and for visits of guests of the department where appropriate and with the agreement of the team manager.
- Participate in meetings of working groups designed to look at particular needs or problems and suggest solutions.

### Company's Mission

[Your Mission Statement Here]

*[NOTE: To post your job on [company URL], copy this description and click here [company URL]. You can log in to an existing account or provide your e-mail address if you are a new user. Select the zip code where the job is located, and then paste the job description into the online wizard. Then simply complete the required information and check out.]*

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	