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| Job Title: | Social Worker | Job Category:  |  |
| Department/Group: |  | Job Code/ Req#: |  |
| Location: |  | Travel Required: |  |
| Level/Salary Range: |  | Position Type: | [i.e.: full-time, part-time, job share, contract, intern] |
| HR Contact: |  | Date posted: |  |
| Will Train Applicant(s): |  | Posting Expires: |  |
| External posting URL: | Once you have edited your job description, you can post the job on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. |
| Internal posting URL: |  |
| Applications Accepted By: |
| Fax or E-mail:(\_\_\_) \_\_\_\_-\_\_\_\_\_\_ or email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Subject Line:**Attention:** [Recruiting or HR Department RE: Job Code/Req# and Title] | Mail:[Recruiting Contact or Hiring Manager][Department, Company Name][P.O. Box][Street or Mailing Address with ZIP Code] |
| Job Description |
| Key Duties, Responsibilities and Accountabilities* Co-operate in ensuring that the specific aims and objectives of the team are implemented.
* Assess social care problems and devise care plans which address need, taking into account service user views.
* Manage and plan such work in an effective way to allow the required monitoring and review of services delivered.
* Carry a caseload encompassing the full range of issues appropriate to the skills of a social worker.
* Assist service users to make complex and major life decisions.
* Provide social work services such as individual/family casework, group work, intervention to address problems of personal relationships and parenting.
* Provide case direction and support.
* Lead in representing the directorate in agreed projects and initiatives.
* Promote [adults, young people and children] remaining with their birth families or identified caregivers by preventing family breakdown or reuniting [adults/children] separated from their family due to temporary crisis.
* Work directly with [adults, young people/children] and their families at the point of crisis in their community, ensuring the welfare of the [adults/young people and children] are given priority at all times.
* Work directly with [siblings, parents/caregivers of adults/younger children] where there are concerns of adult/child protection and be part of a safeguarding and monitoring package of on-going work.
* Establish and maintain appropriate working relationships with individual service users, groups, families and the other staff agencies.
* Make case recordings and provide reports in accordance with statutory and agency requirements.
* Participate in liaison schemes designed to develop and maintain better services and working relationships with other agencies or professionals.
* Organize programmers for observation students and for visits of guests of the department where appropriate and with the agreement of the team manager.
* Participate in meetings of working groups designed to look at particular needs or problems and suggest solutions.

**Company’s Mission**[Your Mission Statement Here]*[****NOTE:*** *To post your job on [company URL], copy this description and click here [company URL]. You can log in to an existing account or provide your e-mail address if you are a new user. Select the zip code where the job is located, and then paste the job description into the online wizard. Then simply complete the required information and check out.]* |
| Reviewed By: |  | Date: |  |
| Approved By: |  | Date: |  |
| Last Updated By: |  | Date/Time: |  |