

[Company Name]
30/90 Day Contact Meeting

Employee: _____

Manager: _____

Date: _____

30 or 90 day meeting (circle one)

How do we compare with what we said in your interviewing process?

What's working well?

Which individuals have been helpful to you?

Based on your past experience, what systems or ideas do you feel could improve our operations?

[Company Name]
30/90 Day Contact Meeting

Is there anything you are experiencing that would cause you to think about leaving?

90 Day Questions

Do you know of anyone who would be a good fit for our organization?

As your supervisor, is there anything I can do for you?