Word Keyboard Shortcuts

Command	Shortcut Command
Copy	Control + C
Cut	Control + X
Paste	Control + V
Format Painter	Control + Shift + E
Bold	Control + B
Italic	Control + I
Underline	Control + U
Change Font	Control + Shift + F
Increase Font Size	Control + Shift + >
Decrease Font Size	Control + Shift + <
Align Paragraph Left	Control + L
Align Paragraph Center	Control + E
Align Paragraph Right	Control + R
Align Paragraph Justify	Control + J
Display Show Hide Marks	Control + Shift+ 8
Print Preview	Control + F2
Apply Heading 1	Control + Alt + 1
Apply Heading 2	Control + Alt +2
Find	Control + F
Replace	Control + H
Select All	Control +A
Insert Date Field	Control + Shift + D
Insert Hyperlink	Control + K
Spell Check	F7
Undo	Control + Z
Redo	Control + Y