

# CREDIT MEMO

Date: \_\_\_\_\_  
 Credit #: \_\_\_\_\_

Company Name: \_\_\_\_\_      TO      Name: \_\_\_\_\_      JOB  
 Address: \_\_\_\_\_              Co. Name: \_\_\_\_\_  
 \_\_\_\_\_                          Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_                  Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_              Customer ID \_\_\_\_\_

QUANTITY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
			<b>SUBTOTAL</b>	
			<b>SALES TAX</b>	
			<b>TOTAL</b>	