



# Certificate of Excellence

*In recognition of the commitment to achieve  
Professional excellence, this certifies that*

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*Has successfully completed the course of*

**CERTIFIED COMPUTER OPERATOR**

*Conducted from \_\_\_\_\_ to \_\_\_\_\_*

*At my company*

*His/her performance was grade \_\_\_\_\_*

*Given under the seal of university*

*Head of the dept.*

*Teacher*

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**Course contents**

**FUNDAMENTALS  
INTRO. TO WINDOWS  
INTERNET**

**MS.EXCEL  
MS.WORD  
MS.POWERPOINT**

